



TRANSNATIONAL ONLINE PARTNER MEETING
THIRD MEETING
AGENDA

Third transnational partner meeting

Date: 20-21 October 2020 (Tuesday and Wednesday)

Venue: Online

Main organisers:

Budapest Business School

Hochschule Rhein-Waal



BGE



Contact details:

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Planned participants of the meeting

Budapest Business School (BBS), HU (P0) – Coordinator

- Andrea SZIRMAI
- László VARGA
- Miklós LOSONCZ
- Barbara KARDOS
- Zsuzsanna GYŐRI
- Judit SÁGI

Leeds Beckett University (LBU), UK (P1)

- Brian JONES
- Fiona ROBERTSON
- Albana RASHA

Hochschule Rhein-Waal (HSRW), DE (P2)

- Philipp SCHORN
- Ralf BAUER

University Babes-Bolyai (UBB), RO (P3)

- Adriana TIRON-TUDOR
- Gianluca ZANELLATO

Wroclaw University of Economics (UEW), PL (P4)

- Joanna DYCZKOWSKA
- Tomasz DYCZKOWSKI

University of Udine (UDSU), IT (P5)

- Luca BRUSATI

MAC-Team aisbl (MAC), BE (P6)

- Pascal ECHARDOUR

EFAA – European Federation of Accountants and Auditors for SMEs (EFAA), BE (P7)

- Paul THOMPSON

BUSINESSHUNGARY – Conf. of Hungarian Employers & Industrialists (MGYOSZ), HU (P8)

- Gabriella TOMCSIK
- Katalin KLAJKÓ

other invited external expert:

- Piotr PYZIAK



AGENDA

20 October 2020, Tuesday – afternoon

MS Teams platform

Timing	Programme	Lead/responsible
13:00	Warm-up, coffee	
13:15	Work packages in details WP2 – Preliminary analysis State-of-the-art of Integrated Reporting (summary of hot topics)	Paul THOMPSON, EFAA, Andrea SZIRMAI, BBS and Fiona ROBERTSON and Brian JONES, LBU – IO leader
13:45	Work packages in details WP2 – Preliminary analysis O1/A5 - IR framework development - final version of the simplified Framework for SMEs	Andrea SZIRMAI, BBS and Fiona ROBERTSON and Brian JONES, LBU – IO leader
14:45	Work packages in details WP2 – Preliminary analysis O1/A4 - Evaluation by the experts of the IO leader, the non-university partners and associated partners	Fiona ROBERTSON and Brian JONES, LBU – IO leader and Andrea SZIRMAI, BBS
15:00	Coffee break	
15:15	Work packages in details WP3 – Guide redaction O2/A1 – Guideline to and structure (chapters) of the Guide	Philipp SCHORN, HSRW – IO leader and Andrea SZIRMAI, BBS
16:15	Work packages in details WP3 – Guide redaction O2/A2 – Development of the IR Guide for SMEs in English - draft version – Work distribution between the partners	Philipp SCHORN, HSRW – IO leader and Andrea SZIRMAI, BBS
16:30	Coffee break	



16:45	Work packages in details WP4 - Training content development O3/A1 – Structure, guideline and templates to the curriculum development	Joanna DYCZKOWSKA, WUEB – IO leader and Andrea SZIRMAI, BBS
17:30	Wrap-up, open questions	
17:45	End of the meeting	
19:00	OPTIONAL: Online dinner & glass of wine all together	

21 October 2020, Wednesday – afternoon
MS Teams platform

Timing	Programme	Lead/responsible
13:00	Warm-up, coffee	
13:15	Work packages in details WP6 – Dissemination, exploitation and sustainability – dissemination activities A7 – Preparation of dissemination materials and website development, LinkedIn group	Luca BRUSATI, UDSU and László VARGA, BBS
14:00	Work packages in details WP6 – Dissemination, exploitation and sustainability – dissemination activities A8 – Participation in international workshops/conferences A9 – Completion of scientific article	Luca BRUSATI, UDSU, Fiona ROBERTSON, LBU, Paul THOMPSON, EFAA and Andrea SZIRMAI, BBS
14:45	Coffee break	
15:00	Work packages in details WP7 – Quality Management – evaluation and planning A13 – Continuous quality management A14 – Quality control A15 – Final deliverable review of O1	Pascal ECHARDOUR, MAC-Team



15:45	Work packages in details WP1 – General Project Management A1 – Continuous planning and coordination A2 – Financial management and administration A3 – Reporting – Progress Report evaluation	László VARGA, BBS
16:30	Coffee break	
16:45	WP1 – Action planning Next (web-) meeting To Do List	Andrea SZIRMAI and László VARGA, BBS
17:15	Wrap-up, open questions	
17:45	End of the meeting	

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