



**TRANSNATIONAL ONLINE PARTNER MEETING**  
**FOURTH MEETING**  
**AGENDA**

**Fourth transnational partner meeting**

**Date:** 13 and 15 April 2021 (Tuesday and Thursday)

**Venue:** Online

**Main organisers:**

Budapest Business School

Wroclaw University of Economics and Business



**Contact details:**

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## Planned participants of the meeting

### *Budapest Business School (BBS), HU (P0) – Coordinator*

- Andrea SZIRMAI
- László VARGA
- Miklós LOSONCZ
- Zsuzsanna GYŐRI
- Judit SÁGI

### *Leeds Beckett University (LBU), UK (P1)*

- Brian JONES
- Fiona ROBERTSON
- Albana RASHA

### *Hochschule Rhein-Waal (HSRW), DE (P2)*

- Philipp SCHORN
- Ralf BAUER
- Anne TEMPEL
- Ralf KLAPDOR

### *University Babes-Bolyai (UBB), RO (P3)*

- Adriana TIRON-TUDOR
- Gianluca ZANELLATO
- Teodora FARCAS

### *Wroclaw University of Economics (UEW), PL (P4)*

- Joanna DYCZKOWSKA
- Tomasz DYCZKOWSKI

### *University of Udine (UDSU), IT (P5)*

- Luca BRUSATI
- Viviana CAPURSO

### *MAC-Team aisbl (MAC), BE (P6)*

- Pascal ECHARDOUR

### *EFAA – European Federation of Accountants and Auditors for SMEs (EFAA), BE (P7)*

- Paul THOMPSON

### *BUSINESSHUNGARY – Conf. of Hungarian Employers & Industrialists (MGYOSZ), HU (P8)*

- Gabriella TOMCSIK
- Katalin KLAJKÓ

### *other invited external experts:*

- Esther ORTIZ MARTINEZ
- Piotr PYZIAK



## AGENDA

13 April 2021, Tuesday – afternoon

MS Teams platform



Timing	Programme	Lead/responsible
13:00	Warm-up, coffee	
13:15	Welcome by the Coordinator Summary of the activities after the previous transnational partner meeting	Andrea SZIRMAI and László VARGA, BBS
13:30	Summary of the recently released EFRAG reports and the revised NFRD with a focus on the SME aspects	Esther ORTIZ MARTINEZ, EFRAG and Paul THOMPSON, EFAA
14:00	Work packages in details WP2 – Preliminary analysis IO1 Integrated Reporting for SMEs – A Framework for Action Summary of the evaluation Translation of the Framework (?)	Andrea SZIRMAI, BBS
14:15	Work packages in details WP3 – Guide redaction – Part 1 O2/A2 – Development of the IR Guide for SMEs in English - draft version	Philipp SCHORN, HSRW – IO leader
15:00	Coffee break	
15:15	Work packages in details WP3 – Guide redaction – Part 2 O2/A3 - Evaluation of the draft Guide by the experts, non-university partners and associated partners O2/A4 - Guide development in English – finalisation + Online tool development	Philipp SCHORN, HSRW – IO leader Andrea SZIRMAI, BBS Pascal ECHARDOUR, MAC-Team
15:45	Work packages in details WP4 - Training content development – Part 1 O3/A1 – Structure, guideline and templates to the curriculum development – Work distribution between partners	Joanna DYCZKOWSKA, WUEB – IO leader Andrea SZIRMAI, BBS
16:30	Coffee break	
16:45	Work packages in details WP4 – Training content development – Part 2 O3/A2 – Content development to the F2F, WBL and e-learning materials in English O3/A3 – E-learning development in English	Joanna DYCZKOWSKA, WUEB – IO leader and Andrea SZIRMAI, BBS
17:15	Work packages in details WP5 – Piloting the Guide and the Curriculum A4 – Preparation and selection of the participants for the pilot trainings A5 – Setting up the programme of the pilot trainings	Adriana TIRON-TUDOR, UBB
17:45	Wrap-up, open questions	
18:00	End of the meeting	
19:00	OPTIONAL: Online dinner & glass of wine all together	



15 April 2021, Thursday – afternoon

MS Teams platform

Timing	Programme	Lead/responsible
13:00	Warm-up, coffee	
13:15	Open issues of Day 1 – regarding the Guide reduction and the Curriculum development	
13:45	Work packages in details WP7 – Quality Management – evaluation and planning A13 – Continuous quality management A14 – Quality control A15 – Final deliverable review of O1	Pascal ECHARDOUR, MAC-Team
14:15	Work packages in details WP1 – General Project Management A1 – Continuous planning and coordination A2 – Financial management and administration A3 – Reporting – Interim Report evaluation	László VARGA, BBS
14:45	Coffee break	
15:00	Work packages in details WP6 – Dissemination, exploitation and sustainability – Part 1 A9 – Completion of scientific articles and recommendations to decision makers	Andrea SZIRMAI, BBS Joanna DYCZKOWSKA, WUEB
15:30	Work packages in details WP6 – Dissemination, exploitation and sustainability – Part 2 A7 – Preparation of dissemination materials and website development, LinkedIn group A8 – Participation in international workshops/conferences	Luca BRUSATI and Viviana CAPURSO, UNIUD Paul THOMPSON, EFAA
16:15	Coffee break	
16:30	Possible follow-up initiatives to the INTEREST project	Luca BRUSATI, UNIUD and László VARGA, BBS
17:00	WP1 – Action planning Next (web-)meeting To Do List	Andrea SZIRMAI and László VARGA, BBS
17:15	Wrap-up, open questions	
17:30	End of the meeting	

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